

FOREST TRACE METROPOLITAN DISTRICT NOS. 1 & 3
SPECIAL MEETING

via teleconference

Tuesday, November 12th, 2024 at 6:30 p.m.

www.foresttracemetro.org

District Nos. 1 & 3

Daniel Frank, President	Term to May 2025
Tracy Alford, Treasurer	Term to May 2027
Kevin Payne, Director	Term to May 2027
Shane Simpson, Director	Term to May 2025
Richard Robbins, Secretary	Term to May 2025

Link:

<https://us06web.zoom.us/j/89028324223?pwd=2QgHkLiLS7BbbdmzigT1sujzKiQCUr.1>

Meeting ID: 890 2832 4223

Passcode: 485116

Call-in Number: +1-720-707-2699

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/ Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
5. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member.
 - a. Approval of September 24, 2024 Special Meeting Minutes
 - b. Approve and Ratify Payment of Claims
 - c. Approval of Special District Disclosure Notice Pursuant to § 32-1-809, C.R.S.
 - d. Adoption of Resolution Designating Meeting Notices Posting Location
 - e. Approval of Amended and Restated Public Records Request Policy
6. District Operations
 - a. Discuss Landscape Refresh
7. Legal Matters
 - a. Consider Adoption of 2025 Annual Administrative Resolution
 - b. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025
 - c. Discuss Document Inventory and Make a Final Determination for Remediation of District Documents
 - d. Consider Approval of Independent Contractor Agreement with Heatherly Creative for Website Maintenance and Accessibility Services for 2025
 - e. Discuss 2024 Legislative Memorandum and Changes Implemented by HB 24B-1001

- f. Consider Adoption of Resolution Calling May 6, 2025 Election
 - g. Other Legal Matters
- 8. Erosion Control Project
 - a. Discuss Status of Erosion Control Project and Consider Engagement of Engineering Firm
 - b. Discuss Status of Mapping of Locations for Chase Drains
 - c. Discuss Status of Trail Realignment Review
 - d. Discuss Additional Capital Enhancements
- 9. Financial Matters
 - a. Review Unaudited Financial Statements, Property Tax Statement, and Schedule of Cash Position
 - b. Conduct Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution Amending 2024 Budget (if necessary)
 - c. Conduct Public Hearing on 2025 Budget and Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds
 - d. Consider Approval of Bill.com Authorizer
 - e. Other Financial Matters
- 10. Other Business
- 11. Adjourn